

## PATIENT PARTICIPATION GROUP (ARGYLE PRACTICE)

### MINUTES OF MEETING HELD ON WEDNESDAY 10<sup>TH</sup> FEBRUARY 2016

Attendees : Dennis Evans (Chair), Juliet Goldsworthy (Practice Manager), Brian Phelan, Eric Mathais, Jane McNaughton, Eva Laugharne, Rose Blackburn, Kate Icton (Communities First), Dr. Wilson, Colin Beech, Jenny Nicholas.

Apologies : Chris Taylor, Maureen Sutton, Lucie Jane Whelan (Health Board), Chris Jones (CHC).

The meeting was informed that Margaret Murton would not be returning to the Committee. J.McN asked to find out if Pembroke Dock Town Council would be identifying replacement.

Attendees signed the attendance sheet and new members signed the Confidentiality Forms.

Minutes : The minutes of the meeting held on December 9<sup>th</sup>. 2015 were accepted as a true and accurate account of the meeting.

#### Matters Arising :

- (a) Neyland Pharmacy – meeting informed that the Pharmacy were now up and running for treating minor injuries.
- (b) Advanced Clinical Practitioners : JG informed the meeting that the Practice were on the verge of taking on at least two (2) Practitioners but there was still an insurance issue to clear up and that their employment would need to be designed around the skill levels. There will be a need to publicise the changes and there may be an opportunity to re-open St. Oswalds for afternoon appointments when they are in place.
- (c) My Health on Line : Still some teething problems but Practice looking to make the system live on 1<sup>st</sup>. April 2016
- (d) Breast Test Wales : Testing vehicle in place at Tesco at the far end of Tesco car park. The vehicle is running with the use of a generator. It was noted that a power hook up was still an on-going requirement.
- (e) Practice manager : The committee were informed that a new Practice Manager had been selected and would start sometime in April. The plan would be to have the new man working alongside JG before she retires in May.
- (f) PPG Area meeting : The committee were informed that the area meeting had taken place in mid December 2015 at Lampeter Rugby Club and was attended by DE & RB.

AOB :

- (a) KI from Communities First gave an update on the work that the group are involved in.
- (b) Carer's event – JG gave an update on the carer situation and thought it would be a good idea if a Carer's Day would complement the requirements of the PPG. JG informed the meeting that the Practice had already been awarded the Bronze Care's Award and would like to proceed to the next level, Silver. After discussion it was agreed to hold a Care's Day on April 6<sup>th</sup>. 2016. Action : Agenda item for next meeting.
- (c) JG informed the meeting that a "Cancellation Line" was going to be introduced thus avoiding patients having to phone in when the lines are busy.
- (d) A quick discussion took place on Waste Medication and it was agreed that it should feature as an agenda item. Action : Chair to include in next agenda.